

The Kentucky State Board for Proprietary Education
May 18, 2007

A regular meeting of the Kentucky State Board for Proprietary Education was conducted May 18, 2007 at the Division of Occupations, 911 Leawood Drive, Frankfort, Kentucky.

Members Present

Dr. Steve Coppock, Chairman
Ms. Alison Cuentas
Dr. Steven Meade
Ms. Jan Gordon
Ms. Lisa Bozarth
Mr. Chris St. John
Mr. Mark Gabis

Occupations and Professions

Gena S. Vance, Board Administrator
Claude Wagner, Executive Director

Members Absent

Mr. Jason Rainey
Mr. Stephen Ellison

Others Present

Diane Fleming, Board Counsel/
Assistant Attorney General
Tom Barron, Board Inspector/
Investigator

Guests

John Duff, Delta Career Academy
Robin Smith, CDL Training Services & Consulting, Inc.

Dr. Coppock called the meeting to order at 1:02 p.m.

Dr. Meade made a motion to approve the minutes from the April 27, 2008 meeting second by Mr. St. John. The motion carried.

There was not a financial statement to approve.

Executive Director Report

Mr. Wagner discussed board members use of the document imaging system with the board; 1 or 2 members will work with Ms. Vance to view documents.

Board Counsel Report

Ms. Fleming discussed she has the last two regulations ready for the board's review; the record keeping requirement and the school closing regulation. She stated there are still a few forms that need work.

Mr. Wagner reminded the board to add the new requirement on the renewal forms to send electronic date to the board.

New Schools Committee

The committee reviewed a situation on Kaplan (Lexington, KY) renewal application. Kaplan purchased PMBR (a non-resident school licensed by the board); however the board never received a transfer of ownership application. Since Kaplan purchased a school that was licensed by the board, Kaplan can add the programs purchased by PMBR to their school license without paying a new program fee.

Mr. Gordon made a motion to defer the application submitted by Mortgage Bankers Association of Louisville, KY second by Mr. Gabis. The motion carried.

Ms. Cuentas made a motion to approve the application submitted by PC ProSchools of KY, Inc., subject to a successful on-site inspection by the board's inspector second by Ms. Gordon. The motion carried.

Ms. Cuentas made a motion to exempt Thompson Associates, Louisville, KY from licensure since they do not charge a fee second by Ms. Gordon. The motion carried.

Ms. Cuentas made a motion to exempt The Wolfe Practice, Cincinnati, OH from licensure since they do not charge a fee second by Ms. Gordon. The motion carried.

New Programs Committee

Ms. Bozarth made a motion to approve the application submitted by Daymar College, Louisville, KY for Graphic Design (certificate) second by Ms. Cuentas. The motion carried. Mr. Gabis recused himself from voting.

Ms. Bozarth made a motion to approve the application submitted by Daymar College, Louisville, KY for Graphic Design (diploma) second by Ms. Cuentas. The motion carried. Mr. Gabis recused himself from voting.

Ms. Bozarth made a motion to approve the application submitted by Daymar College, Louisville, KY for Graphic Design (Associate Degree) subject to a successful on-site inspection by the board's inspector. The motion carried. Mr. Gabis recused himself from voting.

Ms. Bozarth made a motion to approve the application submitted by Daymar College, Louisville, KY for Internet Website Design (certificate) second by Ms. Cuentas. The motion carried. Mr. Gabis recused himself from voting.

Ms. Bozarth made a motion to approve the application submitted by Daymar College, Louisville, KY for Internet Website Design (diploma) second by Ms. Cuentas. The motion carried. Mr. Gabis recused himself from voting.

Ms. Bozarth made a motion to approve the application submitted by Daymar College, Louisville, KY for Internet Website Design (Associate Degree) subject to a successful on-site inspection by the board's inspector. The motion carried. Mr. Gabis recused himself from voting.

Ms. Bozarth made a motion to approve the application submitted by Daymar College, Louisville, KY for Medical Assisting (certificate) second by Ms. Cuentas. The motion carried. Mr. Gabis recused himself from voting.

Ms. Bozarth made a motion to approve the application submitted by Daymar College, Louisville, KY for Medical Assisting (diploma) second by Ms. Cuentas. The motion carried. Mr. Gabis recused himself from voting.

Ms. Bozarth made a motion to approve the application submitted by Daymar College, Louisville, KY for Medical Assisting (Associate Degree) subject to a successful on-site inspection by the board's inspector. The motion carried. Mr. Gabis recused himself from voting.

Ms. Bozarth made a motion to approve the application submitted by Daymar College, Owensboro, KY for Network Support Administration (Associate Degree) subject to a successful on-site inspection by the board's inspector. The motion carried. Mr. Gabis recused himself from voting.

Ms. Bozarth made a motion to approve the change of location application submitted by Bluegrass Nurse Aide Training Center, LLC, Lexington, KY subject to a successful on-site inspection by the board's inspector second by Ms. Cuentas. The motion carried.

Ms. Bozarth made a motion to approve the change of location application submitted by CDL Training Services & Consulting, Inc., Madisonville, KY subject to a successful on-site inspection by the Kentucky State Police second by Ms. Gordon. The motion carried.

Ms. Bozarth made a motion to approve the change of location application submitted by John Casablancas Modeling and Career Center, Nashville, TN seconded by Dr. Meade. The motion carried.

Ms. Bozarth made a motion to approve the application submitted by Lincoln College of Technology, Indianapolis, IN for Security Systems Technician (diploma) second by Ms. Cuentas. The motion carried.

Ms. Bozarth made a motion to approve the application submitted by Southwestern College, Florence, KY to revise Medical Administrative Assistant more than 25% second by Ms. Gordon. The motion carried.

Ms. Bozarth made a motion to approve the application submitted by Southwestern College, Florence, KY to revise Business Administration more than 25% second by Ms. Gordon. The motion carried.

Complaint Review Committee Report

Complaint #2007-004: Mr. Gabis made a motion to dismiss this complaint second by Mr. St. John. The motion carried.

Complaint #2000-002/2003-220: Mr. Gabis discussed Ms. Fleming is contacting the complainants (approximately 20) to discuss their circumstances, after this is completed, this will be brought back to the board with the student's claims.

Complaint #2004-100/2004-070: Mr. Gabis made a motion to pay one student \$495.00 from the Student Protection Fund and another student \$500.00 from the Student Protection Fund. The school did not have certification. Requested Ms. Fleming follow-up with a hearing on a ban of licensure of the owner of the school second by Mr. St. John. The motion carried.

Complaint #2004-090/2005-113/2005/114/2005-115: Will report at next meeting.

Mr. Gabis commended Ms. Fleming for all her hard work.

Commercial Driver License Committee Report

Dr. Coppock reported on the report the committee received from Kentucky State Police on the pass/fail rates.

Dr. Coppock discussed the responses the committee received from the schools regarding their failure rates and Ms. Vance will send letter to those schools that responded.

The Commercial Driver License Committee will set a date at their next meeting to work on a check-list for the schools for the new workbook/handbook, to review the Class B workbook/handbook, and the work on CDL regulations.

Old Business

The board has not received records from Spectrum Learning Centers. Mr. Gabis made a motion to authorize Ms. Fleming to send a letter to the school owner second by Mr. St. John. The motion carried.

Ms. Fleming presented the board a copy of the response she left for Mr. Clark (Key Board) regarding loans to Decker College students.

Additional Business

The board reviewed the responses regarding advertising in other states obtained by Ms. Vance. Dr. Coppock stated this was very useful information and Mr. Gabis stated it was very beneficial sending Ms. Vance to the NASASPS conference.

The board reviewed correspondence from Montessori Opportunities, Inc. Mr. Gabis authorized Ms. Fleming to respond second by Ms. Gordon. The motion carried.

The board reviewed correspondence from Virginia College – Technical, Pelham, AL; this was sent as notification only.

Mr. Wagner discussed the investigator contract with the board. Mr. Gabis made a motion to authorize Mr. Wagner to approve the contract based on review of the bids if it is in the board's best interest second by Mr. St. John. The motion carried.

Next Meeting

The next meeting is June 15, 2007

Approve Travel and Per Diem

Mr. St. John made a motion to approve travel and per diem for member's attending today's meeting second by Ms. Bozarth. The motion carried.

Adjournment

Having no further business to bring before the board, Ms. Cuentas made a motion to adjourn at 2:25 p.m. second by Mr. St. John. The motion carried.

Stephen Coppock, Ed.D.

Approved: Dr. Steve Coppock